Do not share your Do not enter a Protect yourself by passwords with computer room informing a teacher if anyone, even your without a you receive or see any Don't download or friends member of staff offensive material upload any files without Make sure a teacher's permission you log off properly Do not share your, or anyone else's, Use computers personal details for school related work **only** Code for Do not eat or drink near any ICT equipment or in Responsible any ICT room Report any problems or ICT Use damage immediately to a teacher or technician **Sanctions** • Pupils will be removed from their computer Only use ICT Resources Remember that • Withdrawal of access to ICT Resources under supervision from everything you • Removal from lesson and sent to their Form Do not a member of staff do is traceable! Tutor tamper with • Lunchtime Detention any ICT equipment After School Detention Do not set anything on top of an iPad. • Parents will be informed if further action is required They are fragile! Keep your folders • Any other action deemed appropriate by the organised and save Principal your work regularly